

President Jang called the (virtual) meeting to order at 6:00 p.m.

The assemblage saluted the flag

Roll Call: S. Jang, T. Matarazzo, J. Kim, R. Lee, J. Mattessich, E. Min, B. Woo, J. Woo, T. Yang
Dr. Cirillo, Mrs. Spasevski, Mr. Choi, Esq.

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that adequate notice of this Special meeting has been provided to the public by written notice dated June 26, 2020:

The meeting has been:

- Emailed to all staff members at the district's 3 school locations
- Communicated to at least one of the Board's designated newspapers
- Filed with the Borough Clerk of Palisades Park

Report of the Superintendent:

The district was awarded \$278,000.00 through the CARES Act (Coronavirus, Aid, Relief, and Economic Security). The core purpose of this fund is to provide funding to school district in order to support areas impacted by the disruption and closure of schools from COVID-19.

The façade project at the rear of Lindbergh Elementary School has been completed.

Dr. Cirillo will be organizing a committee of parents, educators, students, and town residents in order to determine a plan on a "return to school" in September.

Report of the Board President:

Mrs. Jang thanked all district employees for a successful school year in dealing with the many obstacles that had to be overcome due to the current pandemic.

Report of the Board Attorney:

Mr. Choi will address under new business the following:

- PPEA contract increments
- Tuition reimbursement
- Health benefits
- Perfect attendance incentive

Finance, Buildings & Grounds, Personnel Resolutions (attached)

J. Mattessich made a motion to convene the meeting in closed session. Motion seconded by Eun Min. All eyes on roll call.

Open Session:

John Mattessich made a motion to resume the meeting in public. Dr. Matarazzo seconded. All ayes on roll call.

New Business:

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the annual submission of the District's HIB (Harassment, Intimidation & Bullying) Report for the 2019/2020 school year to the County Superintendent of Schools in accordance with N.J.S.A. 18A:37-13, et seq.

Introduced by: T. Matarazzo

Second by: E. Min

All ayes on roll call: Motion passes 8 – 0

BE IT RESOLVED, that the Board upon motion approves the salary/step increase consistent with the next annual increase as per the terms of the expired 2016-2019 PPEA Contract.

Introduced by: J. Mattessich

Second by: J. Woo

Ayes: Jang, Lee, Mattessich, B. Woo, J. Woo

Recuse: E. Min, T. Matarazzo, T. Yang

Motion passes: 5 – 0

BE IT RESOLVED, that the Board upon motion approves the health care reimbursement as per the terms of the expired 2016-2019 PPEA Contract.

Introduced by: J. Mattessich

Second by: R. Lee

Ayes: Jang, Lee, Mattessich, B. Woo, J. Woo

Recuse: E. Min, T. Matarazzo, T. Yang

Motion passes: 5 – 0

New Business:

BE IT RESOLVED, that the Board upon motion approves tuition reimbursement as per the terms of the expired 2016-2019 PPEA Contract.

Introduced by: J. Mattessich

Second by: R. Lee

Ayes: Jang, Lee, Mattessich, B. Woo, J. Woo

Recuse: E. Min, T. Matarazzo, T. Yang

Motion passes: 5 – 0

BE IT RESOLVED, that the Board upon motion approves the perfect attendance reimbursement as per the terms of the expired 2016-2019 PPEA Contract.

Introduced by: J. Mattessich

Second by: R. Lee

Ayes: Jang, Lee, Mattessich, B. Woo, J. Woo

Recuse: E. Min, T. Matarazzo, T. Yang

Motion passes: 5 – 0

Audience Participation:

Cathy Doheny questioned the Rice Notice sent to district employees. She commented that the Notice caused confusion and anxiety. Dr. Cirillo replied that the distribution of the Rice Notice was procedural. It was sent to inform employees that the Board **may** want to discuss the employment status of certain employees. It differs from a “RIF” (Reduction in Force) Notice.

RIF Notices may be sent out tomorrow (July 1st) if need be.

Governor Murphy will present a revised budget to the State Legislature no later than August 25, 2020. It may contain additional cuts to education.

Motion to close open session: J. Mattessich, Second by: T. Matarazzo. All ayes on roll call.

Motion to adjourn the meeting: T. Matarazzo, Second by: J. Mattessich. All ayes on roll call.

Palisades Park Board of Education
Palisades Park, New Jersey

June 30, 2020

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following purchases:

Vendor	State Contract/Bid #	Description	Amount
Apple, Inc.	CCN 1062153 (ESCNJ)	25 13-inch MacBook Air and 25 3-Year AppleCare+ for Schools-MacBook Air	\$33,550
MRA International	NJ-NASP, Value Point MNNVP-133-M0483 (89974)	13 CUBE Carts AC for 32 devices	\$10,660
Bio-Shine, Inc.	Bid # ESCNJ 18/19-35	10 Odorox Slimline Black Hydroxyl Generator, 10 Odorox Filter Replacements, 10 Odorox Optics Brown U 2.5 Boss Decon AC	\$24,275

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following “extra class” stipends for the 2019/2020 school year:

Agecha - 2/3 Stipend for Chem H Lab and AP Chem Lab \$5,308.00)

Biagiotti - 1/3 Stipend for AP Bio Lab \$2,654.00)

Burrows - Full Year Stipend for Math LLD \$7,962.00)

D. Cho - 1/3 Stipend for AP Physics Lab \$2,654.00)

I. Cho - Full Year Stipend General Science CORE \$7,962.00)

Deodino - Half Year Stipend Job Skills \$3,981.00)

Ko - Full Year ESL Beginning \$7,962.00)

C. Lee - Full Year ESL Algebra 1 \$7,962.00)

Mancini - 1/3 Stipend for H Bio Lab \$2,654.00)

Rengifo - Full Year Biology \$7,962.00)

Rosado - Full Year Concepts of Math \$7,962.00)

Santiago - Full Year Spanish 2 Honors \$7,962.00)

Scheitrum - Half Year Physical Education \$3,981.00)

Turro - Full Year World History \$7,962.00)

Wajda - Full Year Geophysical Science \$7,962.00)

3.) WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b) has increased the bid threshold amount for school districts which do not have a Qualified Purchasing Agent , from \$29,000 to **\$32,000**, effective July 1, 2020;

WHEREAS, the Palisades Park Board of Education would like to take advantage of the maximum statutory bid threshold amount of **\$32,000** for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Palisades Park Board of Education, establishes and sets the bid threshold amount of **\$32,000** for the Board of Education, and further authorizes Angela Spasevski to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Food Service voucher:

MAP Restaurant Supplies – Invoice #102076465 - \$33,788.46 for the replacement of the Lindbergh School Cafeteria Steamer/Kettle Equipment

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Architect's Certificate for Payment to Hear Construction, Inc. in the amount of \$67,488.00 for work completed to date on the L.S. Masonry Wall project. (Food Service account)

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the June 22, 2020 payroll in the amount of \$652,021.27.

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the transfer of anticipated current revenue or unexpended appropriations into the Capital Reserve account and the Maintenance Reserve account in equal amounts by the end of the fiscal year. The designated amount of the transfer will not exceed \$1,000,000.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the BOE "Purchasing & Reimbursement Manual" for the 2020/21 school year. (On file in the Board Office)

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator for the month ending May 31, 2020.

Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A that no major account or fund in the 2019/2020 budget has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a (virtual) webinar to be attended by the district's 3 school nurses. This seminar will provide the nurses with strategies to navigate the pandemic in a school setting. Date: July 16, 2020. Cost: \$259.00 per person

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent rescinds a resolution (3/18/2020) withdrawing the transfer of funds from the Maintenance Reserve Account (11-000-261-420-01) for the repair of the Lindbergh School Masonry Wall.

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **June 30, 2020 bill list in the amount of \$214,263.56 as follows:**

- Fund 10 (Current Expense) \$184,270.24
- Fund 20 (Special Revenue) \$ 29,993.32

Dr. Matarazzo questioned whether Food Service funds could be utilized to pay for the Lindbergh School Masonry Wall Project (adjacent to the school cafeteria). Mr. Choi will research and forward an opinion to the Board members prior to the next Board meeting. In the meantime, the Board will vote on both Resolution #5 and #11 – pending the outcome of Mr. Choi's findings. Should Mr. Choi discover something inadmissible, both Resolutions will be rescinded.

Introduced by: J. Mattessich

Second by: R. Lee

Roll Call: Ayes – Jang, Matarazzo, Kim, Lee, Mattessich, Min, B. Woo, J. Woo, Yang

Palisades Park Board of Education
Palisades Park, New Jersey

June 30, 2020

Report of the Buildings & Grounds Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the classroom on the 2nd floor of the Early Childhood Center (adjacent to the Public Library). The Palisades Park Public Library will be utilizing the room during their regular hours of business.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the New Mercy Church to hold a “drive-by” bake sale in front of the Jr/Sr High School on Saturday, July 11, 2020 from 9:00 a.m. -12:00 p.m. (Rain date – July 18th). The proceeds of this event will be used to support a women’s organization.

Introduced by: J. Kim

Second by: J. Woo

Roll call: Ayes – Jang, Matarazzo, Kim, Lee, Mattessich, Min, B. Woo, J. Woo, Yang

Palisades Park Board of Education
Palisades Park, New Jersey

June 30, 2020

Report of the Personnel Committee – Dr. Thomas Matarazzo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Joanna Hali as the Summer School ESY Principal.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher aides working in the ESY programs:

Early Childhood Center: Tia Szewczyk, Rosario Dovale, Rosa Morel, Victoria Hernandez

Lindbergh School: Sandra Wrightington, Linda Koutros, Marissa Sperlazzo, Luvia Osuna, Edwin Curuchich, Kim Tussi, Raffaella Bavaro, Seon Lee

High School: Angie Perez Garcia

Substitutes: Jackie Warren, Lina Ramirez

Social Worker: Cindy Vouthas-Maza

Out-of-District Aides: Richard McGaw, Rosa Sanchez, Stella Paris, Ray McGuire
(Ridgefield ESY)

Washington South (BCSSD) – Joanne Mornhineway

Principal: \$40. Per hour .

Teachers: \$35.00 per hour

Certified Subs: \$35.00 per hour

Classroom Aides/Subs: \$12.50 per hour

Related Services: \$50.00 per hour (OT, Speech, Psychologist, LDT-C, PT, Behaviorist, Social Worker)

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent appoints Mark Iossa to work during the summer months in the custodial/maintenance department. Rate of Pay: \$18.00 per hour, not to exceed 25 hours per week.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Julia Caruso, replacement teacher for Maria Fierro, effective June 30, 2020.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Debra Youmshakian to work in the "Option II – SIA Program". \$36.00 per hour

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves "summer" hours for the Child Study Team staff as follows:

- CST Staff - \$1,030.00/3 weeks
- Speech Therapist - \$50.00 per hour not to exceed \$1,000.00
- OT Personnel - \$50.00 per hour not to exceed \$1,000.00

These hours are in addition to the required services performed during the Extended Year Program.

Introduced by: T. Matarazzo

Second by: J. Mattessich

Roll Call: Ayes – Jang, Matarazzo, Lee, Mattessich, Min, B. Woo, J. Woo, Yang
J. Kim left the meeting